

~~RESTRICTED~~

Approved For Release 2000/04/14 : CIA-RDP78-03568A000600180034-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : Classification and Wage Administration Division DATE: 4 May 1953
FROM : Administrative Officer, SI
SUBJECT: Request for T/O Changes

1. It is requested that the following slots be upgraded from GS-6 to GS-7:

Biology Division Slot number E64

Chemistry Division Slot number E108

Scientific Resources Division Slot number E371

2. A position description covering the three positions is attached.

25X1A9a

OSI:DH/rl (4 May 1953)
Attachment

#248
#219
Hofis
KCE

~~RESTRICTED~~

Approved For Release 2000/04/14 : CIA-RDP78-03568A000600180034-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : Classification and Wage Administration Division DATE: 19 May 1953
 FROM : Administrative Officer, SI
 SUBJECT: Request for T/O Change

1. It is requested that the following positions be upgraded:

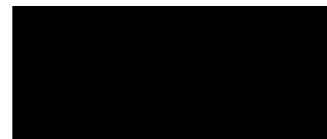
Scientific Analysis Division	<u>From</u>	<u>To</u>
Group A - Slot E214.01	GS-132-9	GS-132-11
Group D - Slot E263.04	GS-132-7	GS-132-9

Physics and Electronics Division

Geophysics Branch - Slot E150.01	GS-132-9	GS-132-11
----------------------------------	----------	-----------

2. Position descriptions have been forwarded to Personnel with promotion actions.

25X1A9a



OSI:DH/r1 (19 May 1953)

#248
 5/20/53
 KCT

Approved For Release 2000/04/14 : CIA-RDP78-03568A000600180034-9

~~RESTRICTED~~

~~RESTRICTED~~

Approved For Release 2000/04/14 : CIA-RDP78-03568A000600180034-9

Office Memorandum • UNITED STATES GOVERNMENT

TO : Classification and Wage Administration Division DATE: 19 May 1953
FROM : Administrative Officer, SI
SUBJECT: Request for T/O Changes

1. It is requested that the following T/O changes be made:

Intelligence Production Staff

Plans and Control Branch FROMTO

Slot E352	Clerk (Stenography) GS-301-5	Clerk (Typing) GS-301-5
-----------	---------------------------------	----------------------------

Physics and Electronics Division
Office of the Chief

Slot E136	Clerk (Stenography) GS-301-5	Clerk (Typing) GS-301-5
-----------	---------------------------------	----------------------------

Applied Science Division
Naval Branch

Slot E195	Clerk - Stenographer GS-301-5	Clerk (Typing) GS-301-5
-----------	----------------------------------	----------------------------

General Services Staff
Requirements Branch

Slot E325	Clerk - Typing GS-301-4	Clerk (Stenography) GS-301-4
-----------	----------------------------	---------------------------------

2. It is necessary that these positions be filled as requested.

25X1A9a

OSI:DH/r1 (19 May 1953)

~~RESTRICTED~~